

THE COUNTY & DISTRICT CLERKS' ASSOCIATION OF TEXAS

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COUNTY & DISTRICT CLERKS' ASSOCIATION OF TEXAS BOARD OF DIRECTORS MEETING SEPTEMBER 5, 2018

Notice is hereby given that a meeting of the County & District Clerks' Association of Texas Board of Directors will be held on **Wednesday, September 5, 2018** in the **Belfort Meeting Room** at the Sheraton Hotel & Conference Center, Georgetown, Texas at **9:00 A.M.**; at which time the following items will be discussed and/or acted upon:

1. Roll Call-*Lisa Johnson*
2. Call to order-*Jennifer Lindenzweig*
3. Invocation-*Karren Winter, Archer County Clerk*
4. Pledges to the American and Texas Flags- *Jennifer Lindenzweig*
5. Approval of Minutes: Board of Directors: June 10, 2018 San Antonio-*Stacey Kemp*
6. Approval of Minutes: Business Meeting: June 11, 2018 San Antonio-*Stacey Kemp*
7. Approval of Minutes: Board of Directors: June 14, 2018 San Antonio-*Lisa Johnson*
8. Discussion of Treasurer's report to be submitted for Audit
 - a. Final Treasurer's Report-July 2017-June 2018-*Laura Hinojosa*
 - b. Sales and Use Tax Report-*Laura Hinojosa*
 - c. Treasurer's Report-July 1, 2018-present-*Stacey Kemp*
 - d. Budget Amendments/Line Item Transfers
9. Discussion items/Consideration and Approval
 - a. Audit Reports
 - i. Final Audit for FY 2017-2018-*Mark Staples/Nancy Rister*
 - ii. First Audit for FY 2018-2019-*Josh Tackett/Larry Bevill*
 - b. Vendor Update-*County Progress, Emily*
 - c. 2019 Conference Year Proposal-*County Progress, Emily*
 - d. Video Event Services Presentation-*Laura Hinojosa/Stacey Kemp*
 - e. Fall 2018 conference update-*TAC*
 - f. Winter 2019 conference update-*TAC*
 - g. 123rd Summer Conference report-San Antonio-*Donna Kay McKinney*
 - h. Grant reimbursement for expenses of 2018 Summer Conference
 - i. Ratify electronic vote-Grant reimbursement for Fall Conference-*TAC*
 - j. Set Grant reimbursement for Winter Conference-*TAC*

- k. Member Dues update-*TAC*
- l. Fall 2019 Conference-*TAC*
- m. 124th Summer conference update-The Woodlands-*Chris Daniel*
- n. 124th Summer Conference Proposed Budget-*Chris Daniel*
- o. Possible option to offer CEUs for Legislative Blitz at Winter Conference
- p. Refund policy for conferences
- q. Rules or guidelines for non-member attendee at conferences
- r. Adding Banking & Finance Committee back into bylaws with guidelines/procedures
- s. Accepting bids from counties for fall & winter conferences
- t. Committee Reports
 - i. Bylaws-*Velva Price*
 - ii. Community Outreach-*Melanie Reed*
 - iii. Education-*Judy Crawford/Lori Bohannon*
 - iv. Legislative-*Teresa Kiel/Heather Hawthorne/Patti Henry/Mary Ann Gonzalez*
 - v. Sales-*Berta Rios-Martinez*
 - vi. Banking & Finance-*Dwight Sullivan/Nancy Rister*
 - vii. re:SearchTX-*Sharena Gilliland*
 - viii. Pictorial-*Loretta Cammack*
 - ix. OCA Advisory Council-*Jennifer Lindenzweig*
 - x. Procedure Manuals-*Sherri Jones/Beth Rothermel*
 - xi. Memorial-*Ruby Garcia*

10. New business

Adjourn

/s/ Jennifer Lindenzweig

CDCAT President 2018-2019