



THE COUNTY & DISTRICT CLERKS' ASSOCIATION OF TEXAS  
BOARD OF DIRECTORS MEETING  
Hyatt Regency, San Antonio, Texas  
Meeting Date: June 14, 2018 at 8:00 A.M.

MEETING MINUTES

1. Call to Order

President Jennifer Lindenzweig called the Board of Directors meeting of The County and District Clerks' Association of Texas to order at 8:00 a.m. o'clock June 14, 2018.

2. Roll Call

Lisa Johnson, Secretary, conducted Roll Call and marked the following Present:

Officers

- X President – Jennifer Lindenzweig
- X Vice President – Laura Hinojosa
- X Treasurer - Stacey Kemp
- X Secretary – Lisa Johnson
- X Immediate Past President – Tammy Kneuper

Board Members

	Director in Charge	Director
Region I	X Sherri Jones – Wheeler County District Clerk	X Julie Smith – Potter County Clerk
Region II	X Sandra Roblez – Yoakum County District Clerk	X Karren Winter – Archer County Clerk
Region III	X Judy Crawford – Crane County Combo Clerk	X Berta Rios Martinez – Brewster County Clerk
Region IV	X Beverly Crumley – Hays County District Clerk	X Liz Gonzalez - Hays County Clerk
Region V	X Andy Harwell – McLennan County Clerk	X Jon Gimble – McLennan County District Clerk
Region VI	X Sherry Dowd – Navarro County Clerk	X Loretta Cammack – Nacogdoches County District Clerk
Region VII	X Schelana Hock – Polk County Clerk	X Lisa Teinert – Lee County District Clerk
Region VIII	X Mirella Escamilla – Davis County Clerk	X Esther Degollado – Webb County District Clerk
	A Parliamentarian-Clarissa Webster, Ector County District Clerk	

A quorum was present and announced to Jennifer Lindenzweig. (Attachment A)

**3. Invocation**

The invocation was led by Laura Hinojosa.

**4. Pledges to the American and Texas Flag**

The pledges to the American Flag and the Texas Flag were led by Jennifer Lindenzweig.

**5. Discussion/Consideration and Approval: Signatures to be changed on the Edward Jones Accounts to President, Jennifer Lindenzweig, and Treasurer, Stacey Kemp**

Jennifer said signature changes would need to be made to add herself as President and Stacey Kemp as Treasurer. Jon Gimble moved to approve these changes. Sherry Dowd seconded the motion; motion carried.

**6. Discussion/Consideration and Approval: Adding New Secretary, Lisa Johnson to Debit Card on Edward Jones Account and removing Celeste Bichsel**

Lisa Johnson will need to be added to the Edward Jones debit account and Celeste Bichsel will be removed. Judy Crawford moved to approve these changes. Mirella Escamilla seconded the motion; motion carried.

**7. Discussion/Consideration and Approval: Treasurer's Bond for Stacey Kemp**

Jennifer said she has the bond for Stacey Kemp as Treasurer dated July 1, 2018 to June 30, 2019 in the amount of \$100,000.00 as required by the bylaws. Loretta Cammack moved to approve the bond. Liz Gonzales seconded the motion; motion carried.

**8. Discussion/Consideration and Approval: Grant fund reimbursement setting for Fall & Winter**

Susan Redford said she is working on grant funding for next year's conferences. The amount of funding will stay the same at \$224,927.00 unless other funds become available. The reimbursement rate should be determined by the end of July and Susan will get that information to Jennifer for approval of the board. Jennifer told the board that Susan Redford will be the new TAC Executive Director next year. There was discussion about getting the information out to clerks regarding reimbursement to assist in their budget process. There was also discussion about educating clerks and auditors about funds available. Susan is speaking during the conference this morning and will be going over the reimbursement form. Efforts are being made to encourage clerks to apply for reimbursement. Board members are encouraged to get the information regarding reimbursement out to the clerks in their region.

**9. Discussion/Consideration and Approval: 123<sup>rd</sup> Annual Conference update – Donna McKinney**

Jennifer said there is no conference update at this time. Donna McKinney was not present at the meeting.

**10. Discussion items/Consideration and Approval: 2018 Fall Conference Update – TAC**

Jennifer said within 24 hours of opening registration for the Fall Conference, the room block was full. The room block was expanded and it has filled up. There are 2 overflow hotels available. There was discussion regarding the reservations for the board members. Laura noted what a great job TAC does with our conferences.

**11. New or Future Business, Agenda Items**

There were no new or future items suggested.

**ADJOURN**

There being no further business, Tammy Kneuper moved to adjourn the meeting. Judy Crawford seconded the motion; motion carried. The meeting adjourned at 8:26 a.m. on June 14, 2018.

**Respectfully submitted,**

**Lisa Johnson, Hemphill County & District Clerk-Secretary**