

THE COUNTY & DISTRICT CLERKS' ASSOCIATION OF TEXAS

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EXECUTIVE BOARD VIRTUAL MEETING

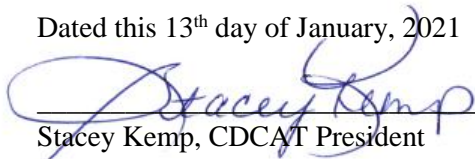
NOTICE IS HEREBY GIVEN THAT A VIRTUAL MEETING OF THE COUNTY AND DISTRICT CLERKS' ASSOCIATION OF TEXAS EXECUTIVE BOARD WILL BE HELD AT 2:00 P.M. ON MONDAY, JANUARY 25, 2021 AT WHICH TIME THE FOLLOWING ITEMS WILL BE DISCUSSED AND/OR ACTED UPON:

1. Call meeting to order – Stacey Kemp, President
2. Roll call – Julie Smith, Secretary
3. Invocation-Patti Henry, Treasurer
4. Pledges to American and Texas Flags – Lisa Johnson, Vice President
5. Discussion, Consideration and Approval of Minutes from Board of Directors Virtual Meeting – December 07, 2020, Julie Smith, Secretary
6. Discussion, Consideration and Approval of Treasurer's Reports to be Submitted for Audit – Patti Henry, Treasurer
 - a. Treasurer's Report – November 01, 2020 to Present
 - b. Sales and Use Tax Report
 - c. Budget Amendments/Line Item Transfers
 - d. IRS 2021 Mileage Rate/Updated Form .56 per Mile
 - e. Transfer of \$60,000 from Money Market to Auxiliary Account
 - f. Impact of Change in Fiscal Year on Tax Reporting – Hoyle & Partain, Patti Henry

7. Proposed Budget 2021 – 2022 – Patti Henry, Treasurer
8. Discussion, Consideration and Approval of the following items:
 - a. Committee Reports:
 - i. Bylaws
 - ii. Legislative
 - iii. Audit
 - iv. Nominating
 - v. Education
 - vi. Procedure Manual County Clerk
 - vii. Procedure Manual District Clerk
 - viii. Historical
 - ix. Memorial
 - x. Pictorial
 - xi. Conference City Selection
 - xii. Sales
 - xiii. Website/TAC-Community/Mobile App
 - xiv. Banking and Finance
 - b. Fall 2020 Conference Update – Luz Hinojosa, TAC
 - c. 2021 Virtual Winter Conference Update/Registrations-Sam Burke, TAC
 - d. 2021 Virtual Winter Conference Update/Sponsorships-Sarah Lazarowitz, Zachary Publications
 - e. 2021 Winter Conference Update on Judicial Grant-Michele Mund, TAC
 - f. 2021 Summer Conference Update – Julie Smith, Potter County Clerk
9. New or Future Business:
 - a. Welcome new clerks – Julie Smith, Secretary
 - b. 2020 Continuing Education Hours Update – Lisa Johnson, Vice President
 - c. Mentorship Program – Laura Hinojosa, Immediate Past President
 - d. Legislative Update – Cary Roberts, Nanette Forbes

10. Adjourn

Dated this 13th day of January, 2021



Stacey Kemp, CDCAT President